

## **DROPPING OFF AND COLLECTING CHILDREN**

### **After 9am & Before the End of Preschool Sessions**

Preschool begins at 9am and finishes at 3pm.

It is important that children are dropped off and collected promptly at these times.

Children who arrive after 9.10am must be signed in at Reception in the **STUDENT SIGN-IN/OUT REGISTER**.

Children who are collected early must be signed out at Reception in the **STUDENT SIGN-IN/OUT REGISTER**.

These procedures are in place to support the safety of all children.

Thank you for your cooperation.

Mary Hutchinson

Principal